**RFS 25-80876 BUSINESS PROPOSAL**

**ATTACHMENT C**

**Instructions: Please provide answers in the shaded areas to all questions. Reference all attachments in the shaded area.**

***Business Proposal***

* + 1. **Contract Terms/Clauses** - Please provide the requested information in RFS Section 2.3.1

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| We have reviewed the contract terms and clauses and accept the mandatory contract terms and clauses. |

2.3.2 **Registration to do Business** – Per RFS 2.3.2,Respondents providing the services required by this RFS must be registered to do business by the Indiana Secretary of State. The Secretary of State contact information may be found in Section 1.18 of the RFS. This process must be concluded prior to contract negotiations with the State. It is the successful Respondent’s responsibility to complete the required registration with the Secretary of State. Please indicate the status of registration, if applicable. Please clearly state if you are registered and if not provide an explanation.

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| Mental Health Association of Indiana (d/b/a Mental Health America of Indiana) is registered with the State of Indiana. Nonprofit status document submitted as additional attachment. |

2.3.3 **Authorizing Document -** Respondent personnel signing the Executive Summary of the proposal must be legally authorized by the organization to commit the organization contractually. This section shall contain proof of such authority. A copy of organization bylaws or an organizational resolution adopted by the board of directors indicating this authority will fulfill this requirement. Please enter your response below and indicate if any attachments are included.

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| Stephen McCaffrey is legally authorized to sign commitments as CEO of MHAI, the parent organization of IAIC. The MHAI Bi-laws and Financial Policy indicate this authority and submitted as an additional attachment. |

2.3.4 **General Information -** Each Respondent must enter your organization’s general information including contact information.

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| **Organizational Information** |  |
| Legal Name of Organization | Indiana Addictions Issues Coalition, a program of Mental Health America of Indiana |
| Contact Name | Heather Rodriguez |
| Contact Title | Indiana Addictions Issues Coalition Interim Director |
| Contact E-mail Address | Hrodriguez@mhai.net |
| Company Mailing Address | 1431 North Delaware Street |
| Company City, State, Zip | Indianapolis, IN. 46219 |
| Company Telephone Number | (317) 638-3501 |
| Company Fax Number | (317) 638-3540 |
| Company Website Address | https://www.recoveryindiana.org/ |
| Employer Identification Number (EIN) or Federal Tax Identification Number (FTIN) (please specify which) | 350896905 |
| Number of Employees (company) | MHAI has 92 employees, 4 of which are under IAIC. |
| Years of Experience | IAIC has 25 years' experience in the behavioral health field, specifically SUD recovery. |